

**NAPLAN equating study (paper-based)****Privacy notice**

Notice of collection under Australian Privacy Principle 5 (*Privacy Act 1988 Cth*)

This notice is to advise you that personal information about your child will be collected for the NAPLAN equating study (paper-based).

The purpose of the equating study is to enable the results for the NAPLAN tests (paper and online) sat during this calendar year to be reported on the same common NAPLAN measurement scales. Your child's results from the equating study will be linked to their NAPLAN results obtained during this calendar year to ensure NAPLAN results can be reported comparably. The equating study is not about testing your child. Your child's results are **not** reported.

ACARA protects the data it collects in accordance with the standards in the *Privacy Act 1988 (Cth)*. For further information, see ACARA's privacy policy ([acara.edu.au/contact-us/privacy](http://acara.edu.au/contact-us/privacy)).

**Collection**

Section 40 of the *Australian Curriculum, Assessment and Reporting Authority Act 2008 (Cth)* authorises ACARA to collect personal information for purposes including producing national reports and assisting government to formulate education policies.

ACARA collects initial class lists from each state or territory test administration authority. Our contractor (an organisation) provides the relevant class list to each school, and the school may advise of changes. Confirmed class lists are collected by ACARA (through its contractor).

Selected students will complete one (1) test in either reading, language conventions or numeracy. The writing test will not be included in this study. ACARA (through its contractor) will collect the following categories of information for each student, regardless of the kind of test undertaken: region code, school name, student identifier, surname, first name, year level, gender, subject class name and date of birth, as well as participation and performance information (for example, multiple choice and written responses).

ACARA also collects test data from the state or territory test administration authorities for each student who sat an equating test. This includes the linked results from both the equating tests and the NAPLAN tests obtained during this calendar year.

**Disclosure**

ACARA only discloses student personal information where consistent with our legal obligations, which includes obligations in any agreement that regulates the ways in which personal information can be used and disclosed by ACARA or its contractors.

ACARA discloses each jurisdiction's data to the relevant test administration authority to enable each authority to link each student's equating test data with their NAPLAN results obtained during this calendar year.

As the writing test is not included in this study, there is no further disclosure information to be provided. For future years, if a writing test were to be included in this study, in circumstances where ACARA has serious and reasonable concerns for the health, safety or wellbeing of your child, based on their responses to the writing test, ACARA may provide a copy of your child's writing test to the relevant state or territory test administration authority so that the response can be brought to the attention of your

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child's school in the interests of ensuring your child's welfare.

ACARA does not disclose personal information overseas.

**Access and correction**

After ACARA collects the linked results from the test administration authorities, ACARA removes student names from this data set. Similarly, at the end of the equating process, ACARA instructs its contractor to delete the class lists. Once these processes have been completed, ACARA is **not** able to match information it holds with individual students.

If you wish to access or correct your child's personal information regarding these tests, contact your child's school in the first instance. Alternatively, you may contact the relevant state or territory [test administration authority](https://nap.edu.au/contacts/test-administration-authorities-contacts) (<https://nap.edu.au/contacts/test-administration-authorities-contacts>).

**Complaints**

If you wish to make a complaint about ACARA's privacy practices, you can lodge a complaint with ACARA directly. ACARA's [privacy policy](https://acara.edu.au/contact-us/privacy) ([acara.edu.au/contact-us/privacy](https://acara.edu.au/contact-us/privacy)) provides information on how to make a complaint and how ACARA deals with complaints.